



Lund, Sweden, 19-21 November 2019

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## Tuesday, 19 November 2019

### Participants: all partners according to the List

- Ali Mansourian opened the meeting and reviewed the agenda of the meeting.
- Ali briefed Yemeni partners about the overall progress of the project.
- Yemeni partners listed the main topics related to course development and management of the project that they would like to discuss during the meeting.
- Activities for Wednesday and Thursday were planned and agreed in detail.

## Wednesday, 20 November 2019

### Participants: all partners according to the List

- Main issues that our Yemeni parents are facing for the implementation of the project were discussed. They include:
  - o Internal issues for access to money, which has solution, but takes energy and slow downs the progress of the project
  - o Yemeni partners need to stay in Cairo for 2-3 weeks to apply for visa. It interrupts their duties, including teaching and research in Yemen. Also, staying in Cairo needs cost of stay.
  - o They were not able to get Visa for Paris, which is annoying considering the time they spent in Cairo far from family and work.
  - o Questions and challenges related to financial reports.
- Yousef Rezaei from BASU have left the project. There are tasks that have been assigned to him, but no progress. Dr Yousef Aram (Deputy Vice Chancellor in International Affairs) introduced Dr. Hossein Torabzadeh as new contact person. Hossein will take over Yousef Rezaei's responsibilities. New colleagues from BASU will be engaged in the project to speed up developing course materials that should have been done by Yousef Rezaei.
- Course coordinators presented the progress of their courses and discussed practical issues with Yemani (mainly) and Iranian partners.
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## Thursday, 21 November 2019

### Participants: all partners according to the List

- Yemeni and Iranian partners discussed financial issues and reporting.
- Plan for the next meeting in Vilnius was set.