



Vilnius, 14-17 June, 2022

Participants: Marcellin, Eimuntas, Darius, Marius, Marinos, Alexandre, Ana, Eleni, Margarita, Ara (skype), Hossein (skype), Petter, Ali

Welcome by Ali

- This is the final meeting of the project that we expected all project partners could participate. However, due to Visa issues neither Yemeni nor Iranian partners could attend.
- Although two of the Iranian colleagues could join the meeting via Skype, no body else could have an efficient participation, due to weak internet connection.
- Due to absence of Yemeni and Iranian partners, important issues related to financial management, exploitation, and sustainability cannot be discussed efficiently.
- So, the agenda of the meeting is revised as below, by the participants.
- Participants suggested a second closing meeting in Athens, in Autumn, with the participation of country partner universities. Ali will contact EU to ask permission for such a meeting.

New Agenda

- Review the structure of the final report
- Summarizing the outcome of the project
- Creating working groups and division of tasks for developing the report
- Discussion: Issues, quality assessment, developing reports
- Future plans

Activities

- Structure of the final report was presented by Ali. It should be submitted to EU funding & tender portal. The main headings are:
 - o Previous recommendations
 - o Transversal issues
 - o Involvement of people with fewer disabilities
 - o Least developed countries and regions
 - o Innovation
 - o Relevance of results
 - o Regional cooperation



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- Description of the implementation
 - Quality assurance measures
 - Equipment
 - Curriculum development
 - Teaching/training activities
 - Links with society
 - Involvement of partners and stakeholders
 - Management of the grant
 - Impact
 - Dissemination
 - Sustainability/exploitation of results
 - Unexpected outcomes/spin-off effects
 - Statistics and indicators
 - Training and Mobility (Table)
 - Table of achievements
- Different subjects that can be written for each part of the report were discussed and reminded.
 - Working groups were created to work on different headings.
 - A shared document was generated for developing the report.
 - Working groups developed a first draft of the report. It was presented, discussed and polished in the meeting.
 - Those parts that need participation of country partners, such as equipment, impact, sustainability, etc. will be developed later. We hope that permission for a second closing meeting to be issued by EU. Insights of regional partners are needed for other parts as well.
 - A quality assessment of the project in accordance to the initial plan and the outcomes was conducted. The results are:
 - All deliverables are ready, as below.
 - Courses are evaluated by experts (pilot students) and has been improved based on the feedback. Feedback reports are available. Each coordinator has already developed a report summarising the feedbacks and improvements.
 - E-learning systems are setup in country partner universities. They are operational. Ali will ask for link to the systems and username/password. QCG make sure that the course are uploaded properly and the systems are functioning.
 - emGeo has been developed and evaluated by the country partners. The system has been developed based on the local needs. emGeo is being used by Iranian and Yemeni partners.



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- Training of Trainers workshops have been held. Instead of physical meetings, they were held online, due to COVID restrictions.
 - Equipment has been purchased. Details should be asked from country partner universities.
 - Dissemination workshop was held, online. Good number of participants from other universities and stakeholders in the region were reached.
 - Different dissemination activities have been conducted by the country partner universities. Ali asks for a list of them to be written in the Table of Achievements.
 - Share of each partner from the first and second payment of the project has been transferred. Transfer to Iran is still a problem. LU and VGTU are working on it.
 - Quality Control Plan has been updated by QCG.